

Small Works & Installations Manager

Job Description

1. JOB TITLE

Small Works & Installations Manager

2. OVERALL PURPOSE OF JOB

To lead and be accountable for the successful delivery of our post-contract products and services across our various projects to the highest possible standards.

As part of a relatively small and specialised team, the role can be varied, and at times, challenging. Taking the initiative with a 'can-do' approach, having a great eye for detail, enjoying the art of problem-solving; and excellent communication, organisational and collaborative skills are essential.

3. MAIN DUTIES

Small works and installation management

- Working closely with our in-house Projects Team and leading our in-house resources to deliver projects to completion.
- Logistics, coordination and planning, liaising with suppliers and sub-contractors, to ensure effective delivery of project work.
- Quality control of work to ensure an exceptional service and POSitive experience for our clients.

4. EXPERIENCE

Essential

- Requisite qualifications in a trade, such as carpentry/joinery or mechanical, electrical, or plumbing, and statutory H&S courses are essential.

Desirable

- Qualifications in leadership, project management and industry experience of systems and products would be desirable.

This is a senior role for a 'hands-on' passionate craftsperson with proven knowledge and experience of the commercial interior fit-out and local construction industry, which necessitates a sound understanding of the following core activities:

- Building Regulations and H&S Law
- Fire Stopping & Compliance
- Carpentry/Joinery
- Mechanical, Electrical & Plumbing
- Partitioning Systems
- Suspended Ceilings
- Floor Finishes
- Decoration
- Furniture, Fixtures & Equipment

5. SALARY & BENEFITS

- Salary: £50-60k per annum (subject to experience/qualifications)
- Annual Leave: 25 Days
- Annual Performance Bonus
- Pension Contribution
- Critical Illness/Accident Insurance
- Healthcare Insurance
- Gym Membership
- Employee Assistance Programme
- Continuing Professional Development

WE CREATE SPACES THAT

inspire. motivate. improve
increase productivity & wellbeing